

BA-PHALABORWA MUNICIPALITY



**OFFICE OF THE SENIOR MANAGER
PLANNING AND DEVELOPMENT**

MEMORANDUM

**TO : MUNICIPAL MANAGER
SENIOR MANAGER CORPORATE SERVICE
MANAGER ADMINISTRATION
MANAGER IT
MANAGER COMMUNICATIONS**

FROM : SENIOR MANAGER PLANNING AND DEVELOPMENT

ENQ : M CHUEU

REF : 16/1/3/4

DATE : 30 JANUARY 2026

SUBJECT : REQUEST FOR PUBLISHING APPROVED 2024/25 ANNUAL REPORT

The matter indicated on the subject refers:

1. Background

A request is hereby made to publish 2024/25 Annual Report on the local newspaper and municipal websites as required by the legislation:

2. Purpose

The purpose is to notify community members of the approval of 2024/25 Annual Report and invite stakeholders to probe and make submissions.

3. Recommendation

That the requested be approved.

P. P. Chueu M.

**MS JM MOGANO
SENIOR MANAGER: PLANNING AND DEVELOPMENT**

APPROVED

NOT APPROVED

COMMENTS:

S. M. Mokobi

**MS ST MOKOBI
MUNICIPAL MANAGER**